



[www.englishsteps.co.uk](http://www.englishsteps.co.uk)

English Steps  
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### Agent Agreement

This is a statement confirming that the undersigned parties have agreed to enter into an agreement with the following terms:

1. The agent will publicise English Steps courses in any way they see fit
2. For every student introduced to English Steps by the agent, English Steps will pay a 15% commission for their first course taken. For Private Homestay Courses the commission is 10%
3. The agent will be issued with a promotional code, and if any student quotes this code when signing up, or if by any other means the student makes English Steps aware of being recommended the course by the agent, that same agent will be entitled to their commission
4. Payment from English Steps to the agent will be done either by bank transfer, Paypal, or direct payment, on the first friday of the month following full payment by the student
5. Should any of the candidates subsequently cancel their booking, commission payable to the agent will still be due, based only upon the candidate fees retained by English Steps

Signed:

Harry Stevens  
Director  
English Steps  
UTR: 1129189629

Signed:

English Steps Agent ('the agent')

Date: